

CHAPTER II

COUNCIL - CITY GOVERNMENT

Section 200 - Council Rules and Procedures

200.01. Regular and special meetings. Regular meetings of the council are typically held on the 1st and 3rd Tuesday of each month in the council chambers of the city hall at 7:00 p.m. The City Council may adjust meeting dates and times to avoid known conflicts during the first regular meeting of each year. Meeting dates and times may also be adjusted by council motion when a conflict is identified. Meetings may be adjourned from time to time to a specified date or subject to the call of the mayor or any three members of the council upon at least twelve hours' notice to each member of the council and subject to the provisions of law. Regular and special meetings of the council are held in compliance with section 3.01 of the charter. Meetings of the council are open to the public.

200.03. Quorum. A majority of council members elected constitutes a quorum, but a smaller number may adjourn from time to time.

200.05. Presiding officer and secretary. The mayor presides at meetings of the council. The council must choose from its members a Mayor pro tem in accordance with section 2.08 of the charter. The secretary of the council is appointed by the council and performs those duties stated in section 3.02 of the charter.

200.07. First meeting. At the first regularly scheduled council meeting in January following a regular municipal election, newly elected members of the council shall assume their duties. At the first meeting of each year the council must designate an official newspaper and depositories for official funds. The council may appoint committees as it deems necessary.

200.09. Council rules; presiding officer. The presiding officer preserves order and decorum, decides questions of order, and conducts meetings in accordance with these rules. The council is governed in its procedure by the provisions of chapters 2 and 3 of the charter, and council resolution except where otherwise provided by the charter, law, or by this chapter. The council may make and change its own rules from time to time by resolution duly adopted and such changes supersede any contrary provisions of Sturgis Standard Code of Parliamentary Procedure. The presiding officer may speak on any question being considered and has the rights, privileges, and duties of any other member of the council.

200.11. Motions reduced to writing. A motion must be reduced to writing at the request of member present. Ordinances and resolutions must be presented in writing and read in full before a vote is taken thereon unless the reading is dispensed with by unanimous consent.

200.13. Signing and publishing of ordinances. Ordinances must be signed in accordance with section 3.08 of the charter, attested by the clerk, published after its passage by the council, and recorded by the clerk in a properly indexed book kept for that purpose.

200.15. Order of business. The order of business for council meetings is established by the council's by-laws and rules of procedure.

[Editorial Note: There follows the rules and procedures governing city council meetings. These rules are inserted for informational purposes only and are not part of this ordinance code.]

Section 205 - Salaries of Elected Officials

205.01. Council salaries. Subdivision 1. Mayor. The salary of the mayor is \$10,354 per annum effective January 1, 2016 and \$10,561 per annum effective January 1, 2018. The salary of the mayor is \$10,825 per annum effective January 1, 2019 and \$11,095 effective January 1, 2020. (Amended, Ord. Nos. 94-06; 96-6; 98-4; 00-02; 02-03; 04-03; 14-03; 16-4; 18-03)

205.03. Councilmembers. The salary of each member of the council is \$8,259 per annum effective January 1, 2016 and \$8,424 per annum effective January 1, 2018. The salary of each member of the council is \$8,634 per annum effective January 1, 2019 and \$8,850 per annum effective January 1, 2020. (Amended, Ord. Nos. 94-06; 96-6; 98-4; 00-02; 02-03; 04-03; 14-03; 16-4; 18-03)

205.05. Monthly payments. The salary of the mayor and councilmembers is payable once monthly.

205.07. Council salary committee. A committee composed of the chairpersons of the charter commission, planning commission, parks and recreation commission, and human rights commission, must convene no later than the first full week of June in years of a municipal election in which one or more members of the city council are elected, for the purpose of reviewing the salaries of the mayor and council. At their first meeting, the committee must name one of its members as chairperson. Members of the council may not serve on the committee. If the chairperson of a commission is ineligible or unwilling to serve on the committee, the commission may designate another member of the commission to serve on the committee. A majority of the members is necessary to conduct business. The committee must recommend no later than August 1 of the same year to the council that the salaries of the mayor and councilmembers either remain the same or be changed to some specified amount in the manner prescribed by law. (Amended, Ord. No. 06-01)

205.09. Workers' compensation. Pursuant to Minnesota Statutes, chapter 176, the elected officials of the city, the Robbinsdale Economic Development Authority (REDA), and those municipal officers appointed for a regular term of office are included in the coverage of the Minnesota Workers' Compensation Act. (Amended, Ord. No. 91-15, Sec. 1)

Section 210 - Election Districts

210.01. Wards. Subdivision 1. General. The city is divided into four wards known as the first, second, third and fourth ward, respectively. The boundaries of each ward are described in this subsection. When a street, alley, or avenue is named as a boundary the dividing line is the center line of the street, alley, or avenue.

Subd. 2. The first ward consists of that portion of the city lying North and West of the following described line: Commencing on 41st Avenue at the West city limit; thence, East on said 41st Avenue to Yates Avenue; thence North on Yates Avenue to 42nd Avenue (County Rd. 9); thence East on 42nd Avenue to Welcome Avenue; thence South on Welcome Avenue to 41st Avenue; thence East on 41st Avenue to Vera Cruz Avenue; thence South on Vera Cruz Avenue to 40th Avenue North; thence East on 40th Avenue extending across the State Highway 100 right-of-way to Noble Avenue; thence North on Noble Avenue to the Burlington Northern Railroad tracks; thence Southeasterly on said Railroad Tracks to 40th Avenue; thence Northeasterly on 40th Avenue (Shoreline Drive); to Lake Road Avenue; thence Northwesterly on Lake Road Avenue to Halifax Avenue; thence Northeasterly on Halifax Avenue to 42nd Avenue; thence Easterly on 42nd Avenue to Islemount Place; thence North on Islemount Place to 43rd Avenue; thence East on 43rd Avenue to France Avenue; thence North on France Avenue to 44th Avenue; thence East on 44th Avenue to Drew Avenue; thence North on Drew Avenue to Lake Drive Avenue (County Rd. 9); thence West on Lake Drive to France Avenue; thence North on France Avenue to the easterly point of South Twin Lake; thence west following the north shore of the Lake to Trunk Highway 100; thence North on Trunk Highway 100 to France Avenue on the North city limit. (Amended, Ord. No. 92-2, Sec. 1; Ord. No. 02-02, Sec. 1; Ord. No. 05-12, Ord. No. 12-01)

Subd. 3. The second ward consists of that portion of the city lying East of the following described line: Commencing on the North City Limit at France Avenue and Trunk Highway 100; thence southwesterly along Trunk Highway 100 to the north shore of South Twin Lake; thence East on the north shore of the lake to France Avenue; thence South on said France Avenue to Lake Drive Avenue (County Road 9); thence East on Lake Drive Avenue to Drew Avenue; thence South on Drew to 44th Avenue; thence West on 44th Avenue to France Avenue; thence South on France Avenue to 43rd Avenue; thence West on 43rd Avenue to Islemount Place; thence South on Islemount Place to 42nd Avenue; thence West on 42nd Avenue to Halifax Avenue; thence Southwesterly on Halifax Avenue to Lake Road; thence Southeast on Lake Road Avenue to 40th Avenue (Shoreline Drive); thence Southwesterly on 40th Avenue to County Road No. 81; thence Southeasterly on County Road No. 81 to East city limit. (Amended, Ord. No. 92-2, Sec. 2; Ord. No. 002-02, Sec. 2; Ord. No. 05-12; Ord. No. 12-01)

Subd. 4. The third ward consists of that portion of the city lying generally South and West of the following described line: Commencing on 41st Avenue at the West city limit; thence East on said 41st Avenue to Yates Avenue; thence North on Yates Avenue to 42nd Avenue (County Rd. 9); thence East on 42nd Avenue to Welcome Avenue; thence South on Welcome Avenue to 41st Avenue; thence East on 41st Avenue to Vera Cruz Avenue; thence South on Vera Cruz Avenue to 40th Avenue North; thence East said 40th Avenue extending across the Highway 100 right-of-way to Noble Avenue; thence North on Noble Avenue to the Burlington Northern Railroad Tracks; thence Southeasterly on said Railroad Tracks to 40th Avenue; thence Northeasterly on 40th Avenue to County Road No. 81; thence Southeasterly on County Road No. 81 to France Avenue; thence South on France Avenue to West Broadway; thence Northwesterly on West Broadway to 37th Avenue; thence Southwesterly on 37th Avenue to Hubbard Avenue; thence Northwesterly on Hubbard Avenue to 38th Avenue; thence West on 38th Avenue to the Burlington Northern Railroad tracks; thence South on the Burlington Northern Railroad tracks to 36th Avenue; thence West on 36th Avenue to June Avenue and city limit. (Amended, Ord. No. 92-2, Sec. 3; Ord. 12-01)

Subd. 5. The fourth ward consists of that portion of the city lying South and West of the following described line: Commencing on County Road No. 81 at the East city limit; thence Northwest on County Road No. 81 to France Avenue; thence South on France Avenue to West Broadway; thence Northwesterly on West Broadway to 37th Avenue; thence Southwesterly on 37th Avenue to Hubbard Avenue; thence North on Hubbard Avenue to 38th Avenue; thence West on 38th Avenue to the Burlington Northern Railroad tracks; thence South on the Burlington Northern Railroad tracks to 36th Avenue; thence West on 36th Avenue to June Avenue and the city limit. (Amended, Ord. No. 92-2, Sec. 4; Ord. No. 12-01)

210.03. (Deleted, Ord. No. 05-12)