

**TRANSIENT SALES**  
Office of the City Clerk  
City of Robbinsdale

**LICENSE APPLICATION**  
\$50.00 Investigation Fee  
\$100.00 Annual License Fee

I, \_\_\_\_\_, hereby make application for a Transient Sales License, subject to provisions of City Ordinances. I do hereby swear that the several answers and statements, and any attached information set forth by me in this application are true.

The City Ordinance requires that the data requested in this application must be submitted in order for the City to determine your eligibility for the license. Refusal to provide the data may result in an automatic denial of the requested license. The data provided shall be classified in accordance with the Minnesota Government Data Practices Act. The data provided shall be investigated by the Chief of Police who shall then submit a recommendation for approval or denial, based upon the applicant's eligibility as determined by the provisions of the licensing ordinance. Access to the data provided shall be by officials and employees of the City engaged in administering or monitoring the provisions of the licensing ordinance; and also as allowed for by the Minnesota Government Data Practices Act.

**PLEASE PRINT OR TYPE YOUR RESPONSES**  
(Provide in full the first, middle and last names where requested)

Applicant's Full Name ( <b>NO initials or nicknames</b> )		Trade Name or DBA	
Residence Address		City	State                      Zip
Business Address		City	State                      Zip
Driver's License No./State Issued	Date of Birth	Residence Phone No.	Business Phone No.
Dates on which solicitation will take place: From _____ to _____      Hours of Solicitation: From _____ to _____			
Description of goods to be solicited/services to be provided (attach copy of promotional material, if applicable):			
Applicant's previous addresses for the last 5 years: _____ _____ _____			
<i>Attach additional pages if necessary.</i>			
The Licensee must submit all of the following with this application (check each item to indicate it is attached): <input type="checkbox"/> General Liability Certificate of Insurance: not less than \$1,000,000 combined single limit <input type="checkbox"/> Minnesota Tax Clearance and Workers' Compensation forms <input type="checkbox"/> Investigation Fee of \$50.00. This fee is non-refundable. <input type="checkbox"/> A transient merchant license from Hennepin County is required for out-of-state businesses. The license is good for one year only at the place indicated on the original application. The license fee is \$150. A \$1,000 surety bond is required. The Hennepin County Government Center (300 South 6 <sup>th</sup> Street, Downtown Minneapolis) is the only location that processes transient merchant licenses. Contact Pauline at 612-348-6186. <a href="http://www.co.hennepin.mn.us">www.co.hennepin.mn.us</a> (612-348-8240)			

